



Welcome to ONLINE Registration for 2012-2013!!

Son-Shine Corner is excited to offer online registration again for the 2012-2013 school year. Please take a few minutes to read through the following guidelines and familiarize yourself with the process!

January 17 @ 8 am – Registration begins for all **currently enrolled families of SSC** and all **members and regular attendees of Wayzata Free Church**. Registration will close at 5 pm on January 20. (We ask that you adhere to these registration restrictions. SSC reserves the right to void any registration and return payment upon determination that these criteria are not met. You would be welcome to return for registration at the appropriate time.) Registration is on a first come, first serve basis as is your status on any waiting lists. This is done automatically through the electronic registration system.

January 23 @ 8am – Registration will be open to the public. Registration will continue to remain open at this point.

NOTE: A non-refundable registration fee of \$60.00 and the first month's tuition (non-refundable after May 1) for each student is required at the time of registration!

Q & A:

Q: How do I access online registration?

A: Please visit <http://www.sonshinecorner.org/registration.htm> to access the registration process. Once registration opens, you will be able to click on the Register Online button and begin the process.

Q: What classes are available for the 2012-2013 school year?

A: Our class offerings list is available on the registration page of the website (www.sonshinecorner.org/registration.htm). Click on “2012-2013 Class Offering/Tuition Schedule” and a screen will pop up with a list of classes, schedules, and tuition amounts. The class offerings list is the same format as the online registration form, so this is a good way to familiarize yourself with how you will be asked to select your first and second choice options during registration.

Q: Can I register more than one child?

A: YES!! You will complete the registration process one child at a time prior to submitting payment. Once you have registered your first child, you will have the option to continue to payment OR register another child. You will then be able to pay for all registered children at the same time.

Q: What if my 1st choice class is full?

A: During registration, if you select a class that is already full, you will automatically be put on a waiting list for that class. You will be contacted at a later date by Cheryl Grabowski should space become available. We suggest you pick a 1st and 2nd choice during registration to ensure your child is able to get into a class (however, this is not required).

If you see a **red F** listed next to a class selection, this indicates the class has already filled. If you are still interested in that class, please select it as your 1st choice. Select an available class as your 2nd choice. You will be added to the waitlist for your 1st choice class and enrolled in the 2nd choice.

Q: How will I pay for registration?

A: Payment will be processed by Paypal. At the end of the registration process you will see a button that says “Confirm Registration and Continue to Payment”. You must click this **AT THE TIME OF REGISTRATION**. **Your registration is NOT confirmed until the payment process is complete!**

Once on the payment page, you will have the option to pay directly with a credit card or login to your Paypal account. You do NOT need a Paypal account to pay by credit card. *Please complete the payment process in a timely manner. For security reasons, Paypal will time out if no action is taken and your registration will NOT be confirmed. Should this occur, you will need to contact Cheryl Grabowski immediately for further assistance.*

(NOTE: Should you prefer to pay directly from your bank account, you will need to set up a Paypal account in advance and request a verified status. This will allow you to pay directly from your bank. This verification process takes approx. two days, so you will not be able to do this the day of registration. Information on how to do this is available directly at www.paypal.com.

Q: What communication will I receive regarding my child’s registration status?

A: You will receive two confirmations upon completing the registration process. The first comes from SSC confirming your registration selections. (Please add Cheryl.grabowski@sonshinecorner.org to your approved sender list to ensure you receive this information.) The second confirmation comes from Paypal confirming your payment. Please keep both confirmations for your records.

NOTE: If you do not receive your confirmation emails, your registration has not been completed/confirmed. Should you feel an error has occurred, please contact Cheryl Grabowski immediately for additional help.

Q: Are scholarships available?

A: Yes, scholarships are available based on need. You will need to complete the online registration process as stated above and then contact Cheryl Grabowski for more information and an application. Applications are due by May 1 and you will be notified of your scholarship status mid-June. (If scholarship status is approved, your tuition payment made during the registration process will be adjusted accordingly.)

Q: What if I have questions?

A: We hope you will find this process to be simple, fast, and straight forward. At any time prior to registration, please direct any questions to Cheryl Grabowski at Cheryl.grabowski@sonshinecorner.org (763-473-9656) or Tina Hoversten at kt.hoversten@mchsi.com (763-478-2461). We would be happy to help you in any way. Should you have questions on REGISTRATION DAY – please contact Cheryl.

THANK YOU for your interest in Son-Shine Corner and our new process! We look forward to seeing you for the 2012-2013 school year!!